

AOOS Executive Committee
December 16, 2021
Meeting Summary

Attendees:

- Katrina Hoffman, Chair
- Cheryl Rosa, Secretary
- James Kendall, Treasurer
- Sheyna Wisdom, Executive Director

Agenda

- General Updates
- Project Update
 - NPS Beringia/WWF
 - NSF Convergence
- Other Updates from EXCOM

1. General Updates

- FY16-21 IOOS Agreement
 - Coordinating with subawards to ensure funds will be spent by March 31, 2022.
 - Semi-annual report due Dec 31, 2021
- FY21-26 IOOS Agreement
 - STILL working on descope process for Year 1 (all but 4 other RAs have been approved)
 - All subawards have been issued
 - Semi-annual report due Jan 30, 2022
 - Already starting to talk about Year 2
- Administration
 - Performance reviews/merit increase now complete for Thomas
 - Molly now hourly
 - Planning Axiom/AOOS retreat Jan 19-20
 - Planning AOOS retreat in Feb
 - Cheryl provided name of good facilitator for the retreat
 - Thinking about staffing needs: Outreach Lead, Data Liaison, Darcy transition
 - Jim: Agree that a good outreach person is needed
 - Katrina: Agree to be flexible with the ability to keep Darcy through her transition to Germany
 - Cheryl: Had heard before that staff was at overload point, definitely good to grow staff and distribute workload.
 - Cheryl: Also should consider a Federal detailee for Outreach Specialist - often terms are 2-4 years and get someone with great experience and you know you have them for that length of time.
- Management
 - Working on 501(c)3 costs and summaries
 - waiting on some of those summaries for the new Board membership
- Infrastructure Bill
 - \$150M for observing systems intended for IOOS in FY21 budget
 - This was supposed to be called out for IOOS, but it wasn't so now it is going to NOAA. We are lobbying for IOOS/AOOS.

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2. Project Updates

- NSF Convergence Accelerator Project
 - NSF training and requirements - 8 hrs per week for core team
 - Working with AEWG on questionnaires - they are very excited about this
 - Press release in final review, will send to everyone via MailChimp and post onsite
- WWF/NPS - Bering Sea Transboundary Incident Response Tool
 - Met with USCG as follow up
 - Getting Russia datasets ingested and translated

3. Other Items from EXCOM

- Request that agenda and meeting items are sent with at least 24-48 hours notice. Receiving information the night before the meeting does not allow for members to be engaged in AOOS.